

Job Title:	Graphic Designer
Hours of work:	Full-time: 35 hours per week Part-time applications/Flexible Working will be considered
Contract:	Permanent
Salary:	Competitive Salary (dependant on experience)
Location:	Swansea or Berkeley

About the project:	<p>The Active Building Centre is an ambitious, high profile, project of national importance.</p> <p>Active Building Centre Ltd, a Government-backed Research and Technology Organisation (RTO), are collaborating with industrial and academic partners to mobilise and deliver applied research, product development, commercial engagement and the realisation of a comprehensive demonstrator portfolio.</p> <p>Our goal is to revolutionise construction through the deployment of active buildings – transforming the energy and construction industry through new innovative building design.</p> <p>Growing from the success of existing Active Buildings, we are developing an ambitious portfolio of advanced multi sector demonstrators that are sustainable, perform better, are more comfortable and will significantly contribute to decarbonisation.</p> <p>As part of a highly skilled team looking to transform the energy and construction industry, you will be open to new ideas, bring fresh thinking, and be ready to play your part in delivering the case for Active Buildings.</p>
About the role:	<p>We are looking for a creative Graphic Designer/Illustrator who will be able to bring our Website, Marketing Brochures, Board Papers & Demonstrators to life using smart graphics, animations, illustrations, photographs and videos.</p> <p>You will report into the Chief Commercial Officer (CCO).</p>
Key Responsibilities:	<p>1. Turn information into exciting, clear and visually engaging reports or presentations.</p>



	<p>2. Convert Board Papers into easily digestible pieces of information using creative, well thought out, infographics (using Adobe Illustrator and PowerPoint).</p> <p>3. Development of the Active Building Centre Website using high quality imagery, graphics and animations.</p> <p>4. Produce videos of our Demonstrators.</p> <p>5. Create and produce graphic content for brochures, newsletters, event material and the Staff Handbook.</p> <p>6. Create brand ideas and materials for future products.</p> <p>7. Any other duties as directed by the CCO or their nominated Representative.</p>
Person specification:	<p>Qualifications & Experience:</p> <ul style="list-style-type: none">• Bachelor of Arts in Graphic Design or related field.• A minimum of 5 years' experience as a Graphic Designer/Illustrator• Up to date knowledge of Industry Software:<ul style="list-style-type: none">- Microsoft Office: PowerPoint- Adobe Creative Suite: Photoshop, InDesign, Illustrator.• Photography and Videography• A strong Portfolio of well executed design work <p>Essential Skills:</p> <ul style="list-style-type: none">• Experience of working in an SME Start-Up Organisation• Passion and enthusiasm for design with a creative flair• Strong typography skills• Flexible and able to work well with others• Meticulous attention to detail (to produce accurate and high quality work)• Excellent Communication Skills• Self-motivated with the ability to cope with several projects at once



- A positive attitude, being open to feedback and willing to make changes

Highly Desirable:

- The ability to write content (for Press releases, Tweets and brochures)
- Experience working with Augmented Reality (AR) tools
- Experience working with Animation Tools
- Advanced courses in typography

